

Page	1/5
Revision	3.0

GREEN PROCUREMENT GUIDELINE

September 2025

3rd Edition



Quality Assurance Group

AGC Ceramics Co., Ltd.

Page	2/5
Revision	3.0

Contents

1. Preface	3
2. Scope for AGCC Green Procurement Guideline	3
2.1 Purpose.....	3
2.2 Definitions.....	3
2.3 Range of application.....	4
• Suppliers to which this guideline applies	4
2.4 Direction of Green Procurement	4
• Selection, purchase of raw materials or products	4
1) Investigation of hazardous substances	4
2) SDS Submission	5
2.5 Required documentation.....	5
3. Contact (In Charge of this investigation).....	5
4. Appendix.....	5
5. Revision History.....	6

Page	3/5
Revision	3.0

1. Preface

AGC Ceramics Co., Ltd. (hereinafter referred to as “AGC Ceramics”) upholds the following purpose: “Through ceramic materials and applications, we contribute to energy conservation, resource saving, and high efficiency in society, thereby protecting the global environment.” Utilizing the ceramic materials and technologies we have cultivated thus far, we provide various environmentally friendly solutions and strive to create new value in products and services.

In line with the above policy, we have established this “Green Procurement Guideline”. Based on this guideline, we will promote business activity that take into consideration the reduction of environmental load, and we will proceed with effort to fulfill the “SDGs (Sustainable Development Goals No.12” Responsible consumption and production” .

AGC Ceramics conducts procurement activities in accordance with the AGC group purchasing basic policy (*1), we ask for your cooperation also in our sustainable activities. Please inform related departments in your company and business partners.

*1) AGC Group Purchasing Policy

- English URL : <https://www.agc.com/en/company/purchasing/index.html>
- Chinese URL : <https://www.agc.com/cn/company/purchasing/index.html>
- Japanese URL : <https://www.agc.com/company/purchasing/index.html>

2. Scope for AGCC Green Procurement Guideline

2.1 Purpose

The purpose of this guideline is to promote activities for AGC Ceramics to reduce the environmental load, by clarifying and manage the hazard substances that containing in raw materials, parts for assembly, packaging materials and outsourcing products we use.

2.2 Definitions

Based on “AGC Ceramics Group Green Procurement Policy”, the definition of Green procurement of raw materials, parts for assembly, packaging materials and outsourcing products is 1) and 2) , in below

- 1) Procurement for the raw material, parts and outsourcing products of the lower environmental impact.
- 2) Procurement for the raw material, parts for assembly and outsourcing

Page	4/5
Revision	3.0

products manufactured by the factory with environmental and quality management system maintained.

2.3 Range of application

This guideline applies procurement activities by AGC Ceramics.

The operation of this guideline is premised on compliance with laws, ordinances, industry guidelines and the requirements of interested parties that your company accepts, it does not prevent voluntary environmental efforts that are stricter than this regulation.

- Suppliers to which this guideline applies

- 1) Manufacturer of the raw material, parts for assembly and outsourcing products that have a direct quality impact on AGC Ceramics products.
- 2) Seller of the raw material, parts for assembly and outsourcing products that have a direct quality impact on AGC Ceramics products as the administrator of the manufacturer.
- 3) Outsourcing manufacturer of AGC Ceramics products.

2.4 Direction of Green Procurement

- Selection, purchase of raw materials or products

We will select raw materials or products from the viewpoint of environmental load, in addition to quality, delivery and price.

- 1) Investigation of substance content

Please fill out the investigation sheet of chemical content.

There is intentional use or not regarding substances described on AGC Ceramics, Green Procurement investigation Substance List.

- As a general rule, the term “Contain” means below cases.
 - The substance is added intentionally to your products
 - Containing is already clearly known by contamination, technical knowledge, chemical analysis or etc.
- Regarding impurity, please answer if you have any knowledge or analysis data.

- 2) Chemical content amount

Answer it by actual(analysis), designed or calculated value.

If variance is expected (for example by lot), please fill out as maximum.

Page	5/5
Revision	3.0

3) SDS Submission

SDS (Safety Data Sheet) submission is necessary for first delivery. And after, please supply if its content or format is modified.

(We recommend periodical review the SDS, because legislations, regulations or related laws are amended.)

2.5 Required documentation

AGC Ceramics require below 4 documents. Please submit them to requesting department.

- 1) Questionnaire regarding EMS and QMS, [Form1]
- 2) Declaration for AGC Ceramics Green procurement, [Form2]
- 3) Investigation sheet of chemical content, [Form3]
- 4) SDS (Latest version, based on GHS)

We also accept ChemSHERPA (CI or AI) format reports instead of Form 3.

3. Contact (In Charge of this investigation)

Quality Assurance Group

Corporate Sustainability Office

AGC Ceramics Co., Ltd.

Tel : +81-79-447-7318

Fax : +81-79-447-3190

4. Appendix

- AGC Ceramics, Green Procurement investigation Substance List
- Questionnaire regarding EMS and QMS, [Form1]
- Declaration for AGC Ceramics Green procurement, [Form2]
- Investigation sheet of chemical content [Form3]

Page	6/5
Revision	3.0

5. Revision History

Date	Revision	Remarks
April, 2021	1.0	-
May, 2023	2.0	Corrected URL link to AGC group purchasing basic policy Corrected the name of the department in charge
September, 2025	3.0	In accordance with the latest management policy, the text of section 1. Introduction has been revised.